



## Buckner Children and Family Services Volunteer Application and Agreement

It is the policy of all Buckner Children and Family Services entities that all persons receive equal volunteer opportunities. In accordance with the law, Buckner intends to utilize all volunteers to the fullest and to make decisions pertaining to placement, recruiting, training and discontinuance of volunteer relationships without regard to race, color, religion, sex, age, national origin, disability or Vietnam era status.

Today's Date:		Are you at least 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Name: Last		First		Middle	
Other names under which you have been employed or attended school					
Address:			City:		State:
					Zip Code:
Home Phone Number:			Social Security Number:		Driver's License Number: State where issued: Date of Birth:
Cell Phone Number:		Email Address:		Date You Can Begin to Volunteer:	
				Hours You Are Available to Volunteer:	

How long have you lived at your current address? \_\_\_\_\_

How many times have you moved in the last seven years? \_\_\_\_\_

List your last two residential addresses, prior to the current one:

1. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ How Long? \_\_\_\_\_
2. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ How Long? \_\_\_\_\_

Have you ever plead guilty to, been convicted of, or received probation, deferred adjudication or pretrial diversion for any criminal offense, other than minor traffic citations?    Yes    No   If yes, provide information on criminal offense, date, location (city and state) and disposition \_\_\_\_\_

Are you currently serving probation, deferred adjudication, or pretrial diversion for any criminal offense?    Yes    No   If yes, provide information on criminal offense, current status and expected date of completion \_\_\_\_\_

*Commission of a crime will not be an automatic bar to consideration for volunteer opportunities; however, applicants convicted of certain criminal offenses may be ineligible for volunteer opportunities under applicable Texas law.*

Education	Names/Location of Schools	Number of Years Completed	Last Grade/Degree Completed	Major Subjects
High School				
College				
Graduate School				
Other				

What special skills do you have? \_\_\_\_\_

Other equipment you can operate \_\_\_\_\_

Are you Bilingual?    Yes    No   If Yes, what Languages? \_\_\_\_\_

Special skills and remarks (include anything which would be pertinent to consideration of your application) \_\_\_\_\_

What do you hope to gain from volunteering? \_\_\_\_\_

## Volunteer Application, continued

Will your volunteer work be a part of court ordered community service?       Yes       No

If Yes, how many hours are you required to serve? \_\_\_\_\_ Required completion date? \_\_\_\_\_

### References – Please read directions carefully

Please list three non-related people (preferably within the local area) who have know you for a year or longer and with whom you have had a close relationship so that they might be character references. **The first reference should be your current employment supervisor** (If you have known him/her less than a year, also list your previous supervisor and address at the bottom of the page). **The other two references should not include a significant other.** Of the two remaining, list one male and one female.

#### Current Employment Supervisor

Name	Home Phone: (      )	Email Address:	
Home Address	City	State	Zip
Company Name	Work Phone:	Work Fax:	

#### Reference

Name	Home Phone: (      )	Email Address:	
Home Address	City	State	Zip
Company Name	Work Phone:	Work Fax:	

#### Reference

Name	Home Phone: (      )	Email Address:	
Home Address	City	State	Zip
Company Name	Work Phone:	Work Fax:	

### Volunteer Applicant Verification

I certify that all of the information on this application submitted to Buckner is true, correct, and complete. I understand that false, misleading, incomplete or omitted information will result in the rejection of my application or the termination of my volunteer agreement. I authorize Buckner and its agents to confirm all information on this application, to contact companies and institutions listed to obtain references and to investigate my suitability for volunteer opportunities. I agree to provide additional information if requested by Buckner or its agents. I authorize Buckner to conduct any investigation it deems necessary with respect to information supplied above. I authorize any former employer, present employer, school, college, university, credit or finance bureau, personal reference and/or any other person to give any information they may have concerning my employment, education, certification, licenses, character, criminal record, driving record, credit or other information of any kind or type. I hereby unconditionally release from all liability for any damage, whether cause directly or indirectly from giving or receiving this information or opinions, Buckner and any informant contacted whether named or unnamed.

Buckner may be required to, and will if necessary, conduct a criminal record check under Texas Law. I understand that I will be ineligible for volunteer opportunities with Buckner if I have committed certain criminal offenses.

I understand that, if selected to act as a volunteer, I will be required to follow the policies and rules of the organization and that infractions of such rules may lead to my termination of my volunteer relationship. In the event of selection, I understand that any false or misleading information given in this information sheet or interview may result in termination of my volunteer agreement whenever discovered.

I understand that this Volunteer Application and Agreement is not an application of employment or an employment contract, either expressed or implied, between Buckner and me. Must also be signed by Parent or Legal Guardian if Applicant is under age 18.

**Applicant Signature and Parent or Legal Guardian Signature (if Applicant is under age 18)**

**Date**

**\*\* When completing your application, please attach:**

- A copy of your driver's license       A copy of your social security card       Current TB test results